# Center for International Environmental Law, Inc.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT JUNE 30, 2010 AND 2009

WATKINS | MEEGAN

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# WATKINS MEEGAN

#### Independent Auditors' Report

To the Board of Directors Center for International Environmental Law, Inc. Washington, DC

Watkins Meegen UC

We have audited the accompanying statements of financial position of Center for International Environmental Law, Inc. (CIEL), as of June 30, 2010 and 2009, and the related statements of activities and change in net assets and statements of cash flows for the years then ended. These financial statements are the responsibility of CIEL's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Center for International Environmental Law, Inc., at June 30, 2010 and 2009, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

October 28, 2010 Bethesda, Maryland

# STATEMENTS OF FINANCIAL POSITION

#### **ASSETS**

<u>A55E15</u>		
	June 30,	
	2010	2009
CURRENT ASSETS Cash and Cash Equivalents	\$ 1,047,071	\$ 1,770,136
Foundation Pledges Receivable, Current	457,721	217,522
Other Grants and Fees Receivable	· · · · · · · · · · · · · · · · · · ·	
Other Receivables	52,995 641	40,006
	_	3,801
Prepaid Expense and Other Assets	18,827	21,655
Total Current Assets	1,577,255	2,053,120
PROPERTY AND EQUIPMENT, Net	68,221	83,328
DEPOSIT	19,666	19,666
INVESTMENTS	9,351	7,264
	\$ 1,674,493	\$ 2,163,378
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	\$ 36,964	\$ 48,388
Accrued Payroll Expenses	57,822	54,387
Deferred Revenue	117,353	68,121
Deferred Lease Liability	106,369	90,721
Dolottou Loude Elability	100,000	50,721
Total Current Liabilities	318,508	261,617
NET ASSETS		
Unrestricted	361,346	607,695
Temporarily Restricted	994,639	1,294,066
Total Net Assets	1,355,985	1,901,761
	\$ 1,674,493	\$ 2,163,378

# STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS

	Year Ended June 30, 2010		
	Temporarily		_
	Unrestricted	Restricted	Total
REVENUE AND SUPPORT	4.000	<b>4</b> 4 00 4 <b>5</b> 0 <b>5</b>	<b>*</b>
Foundation Grants and Fees	\$ 19,000	\$ 1,264,565	\$ 1,283,565
U.S. Government Grants and Fees	-	200	200
Foreign Government Grants and Fees	-	41,503	41,503
Other Grants and Fees	1,088	543,412	544,500
Contributions	84,895	291,917	376,812
Investment Income	19,365	565	19,930
Other Income  Net Assets Released from Restrictions:	16,298	-	16,298
Satisfaction of Grant Restrictions	0 444 E00	(2.444.500)	
Satisfaction of Grant Restrictions	2,441,589	(2,441,589)	
Total Revenue and Support	2,582,235	(299,427)	2,282,808
EXPENSES			
Program Activities			
Climate Change	543,222	-	543,222
Chemicals	649,656	-	649,656
IPEN Secretariat	246,822	-	246,822
Biodiversity and Wildlife	8,465	-	8,465
Trade and Sustainable Development	296,087	-	296,087
International Financial Institutions	296,879	-	296,879
Human Rights	127,885	-	127,885
Law and Communities	85,853	-	85,853
Other Programs	186,720		186,720
Total Program Activities	2,441,589	-	2,441,589
Supporting Activities			
General and Administration	142,471	-	142,471
Fundraising	244,524	-	244,524
Total Supporting Activities	386,995	-	386,995
Total Expenses	2,828,584		2,828,584
CHANGE IN NET ASSETS	(246,349)	(299,427)	(545,776)
NET ASSETS, Beginning of Year	607,695	1,294,066	1,901,761
NET ASSETS, End of Year	\$ 361,346	\$ 994,639	\$ 1,355,985

# STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS

	Year Ended June 30, 2009		
		Temporarily	_
	Unrestricted	Restricted	Total
REVENUE AND SUPPORT			
Foundation Grants and Fees	\$ 234,000	\$ 1,182,339	\$ 1,416,339
U.S. Government Grants and Fees	-	200	200
Foreign Government Grants and Fees	-	155,123	155,123
Other Grants and Fees	10,954	436,216	447,170
Contributions	49,901	213,895	263,796
Investment Income	37,126	1,488	38,614
Other Income	59,417	-	59,417
Net Assets Released from Restrictions:			
Satisfaction of Grant Restrictions	2,675,128	(2,675,128)	
Total Revenue and Support	3,066,526	(685,867)	2,380,659
EXPENSES			
Program Activities			
Climate Change	460,057	-	460,057
Chemicals	432,562	-	432,562
IPEN Secretariat	723,155	-	723,155
Biodiversity and Wildlife	17,295	-	17,295
Trade and Sustainable Development	667,463	-	667,463
International Financial Institutions	224,410	-	224,410
Human Rights	38,109	-	38,109
Law and Communities	29,630	-	29,630
Other Programs	77,974		77,974
Total Program Activities	2,670,655	-	2,670,655
Supporting Activities			
General and Administration	92,596	-	92,596
Fundraising	155,456		155,456
Total Supporting Activities	248,052		248,052
Total Expenses	2,918,707		2,918,707
CHANGE IN NET ASSETS	147,819	(685,867)	(538,048)
NET ASSETS, Beginning of Year	459,876	1,979,933	2,439,809
NET ASSETS, End of Year	\$ 607,695	\$ 1,294,066	\$ 1,901,761

# STATEMENTS OF CASH FLOWS

	Year Ended June 30,			
		2010		2009
CASH FLOWS FROM OPERATING ACTIVITIES Change in Net Assets	\$	(545,776)	\$	(538,048)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by (Used in) Operating Activities:	Ψ	(343,770)	Ψ	(550,040)
Depreciation and Amortization		19,271		20,847
Donated Investments		-		1,044
Unrealized Gain on Investments		(2,087)		(289)
Deferred Lease Liability		15,648		22,497
Change in:				
Foundation Pledges Receivable		(240,199)		587,478
U.S. Government Grants and Fees Receivable		-		-
Foreign Government Grants and Fees Receivable		-		103,212
Other Grants and Fees Receivable		(12,989)		(21,982)
Other Receivables		3,160		23,012
Prepaid Expenses and Other Assets		2,828		(146)
Accounts Payable		(11,424)		(22,840)
Accrued Payroll Expenses		3,435		19,491
Deferred Revenue		49,232		17,993
Net Cash Provided by (Used in) Operating Activities		(718,901)		212,269
CASH USED IN INVESTING ACTIVITIES				
Purchases of Property and Equipment		(4,164)		(8,815)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(723,065)		203,454
CASH AND CASH EQUIVALENTS, Beginning of Year		1,770,136		1,566,682
CASH AND CASH EQUIVALENTS, End of Year	\$	1,047,071	\$	1,770,136

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2010 AND 2009

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Organization

Center for International Environmental Law, Inc. (CIEL), was founded in 1989 to bring the energy and experience of the public interest environmental law movement in the United States to the critical task of strengthening and developing foreign and comparative environmental law, policy, and management throughout the world.

#### **Basis of Accounting**

The accompanying financial statements are prepared on the accrual basis of accounting, and, accordingly, revenue is recognized when earned and expenses are recognized when the obligation is incurred.

#### Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets of liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses and their functional allocation during the reporting period. Actual results could differ from those estimates.

#### Cash and Cash Equivalents

For financial statement purposes, CIEL considers cash in bank and all highly liquid debt instruments with an original maturity of one year or less to be cash equivalents.

#### Foundation Pledges, Grants, and Other Accounts Receivable

Foundation pledges and grants that are expected to be collected within one year are reflected as current pledges receivable and are recorded at their net realizable values in the period in which CIEL is notified by the Foundation of its commitment to make a contribution. Management considers all pledges and grants receivable to be fully collectible.

CIEL records trade and other grant receivables net of an allowance for doubtful accounts when necessary. The allowance is determined based on a review of the estimated collectibility of the specific accounts, plus a general provision based on historical loss experience and existing economic conditions. Uncollectible amounts are charged-off against the allowance for doubtful accounts once management determines an account, or a portion thereof, to be worthless.

#### Property and Equipment

Furniture, equipment, and leasehold improvements are recorded at cost. Depreciation and amortization is computed using the straight-line method over three years for furniture and fixtures and computer equipment, and ten years for leasehold improvements. CIEL capitalizes acquisitions greater than \$500 with estimated useful lives of greater than one year.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2010 AND 2009

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Investments

Investments are recorded at fair value in accordance with the FASB Accounting Standard Codes (FASC) topic on *Fair Value Measurements and Disclosures*, as determined by quoted market prices in active markets for identical assets using level 1 inputs. Investments consist of marketable securities. Unrealized gains and losses are included in change in net assets on the accompanying statements of activities and change in net assets. Investment income includes interest and dividends and realized and unrealized appreciation and depreciation on investments. Donated investments are recorded at fair value on the date of receipt and recorded as contributions on the statements of activities and change in net assets.

#### Net Assets

In accordance with generally accepted accounting principles, net assets are classified into two categories: unrestricted and temporarily restricted. Unrestricted net assets are available for the general operations of CIEL, whereas temporarily restricted net assets arise from contributions, foundation and government grants of cash, or pledges which are subject to donor-imposed stipulations as to their use for specific programs conducted by CIEL.

#### Grants

Grants are recorded as unrestricted or temporarily restricted support depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in temporarily restricted net assets and then reclassified to unrestricted net assets when the restriction is satisfied.

Certain contracts received under cost reimbursement arrangements are recorded as unrestricted revenue in the period the expenses are incurred.

### Allocation of Expenses

Salaries and related costs and indirect costs are allocated between program, fundraising, and management and general classifications based upon the amount of effort within each activity.

The costs of providing the various programs and other activities have been summarized on a functional basis on the statements of activities and change in net assets. Accordingly, certain costs have been allocated among programs and supporting services benefited. During the years ended June 30, 2010 and 2009, indirect costs of \$774,910 and \$737,768, respectively, were recovered under the provisions of various restricted grants.

#### **Income Taxes**

CIEL is an organization described in Section 501(c)(3) of the Internal Revenue Code and has been classified as a charity under Section 509(a)(1). Revenue received by CIEL which is unrelated to its mission is considered to be unrelated business income. No unrelated business income was received during the years ended June 30, 2010 and 2009, and, accordingly, no income taxes are included in the accompanying financial statements. For tax years prior to 2006, CIEL is no longer subject to examination by the IRS and the tax jurisdiction of the District of Columbia.

#### **NOTES TO FINANCIAL STATEMENTS**

#### JUNE 30, 2010 AND 2009

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Subsequent Events

In accordance with FASB Accounting Standard Codification (FASC) Topic on *Subsequent Events*, CIEL has evaluated events and transactions for potential recognition or disclosure through October 28, 2010, the date the financial statements were available to be issued. CIEL has determined no transactions are required to be recognized or disclosed in the financial statements.

#### NOTE 2 - PROPERTY AND EQUIPMENT

Property and equipment includes:

	June 30,			
	2010		2009	
Furniture and Computer Equipment	\$	85,766	\$	82,540
Leasehold Improvements		58,920		58,920
		144,686		141,460
Accumulated Depreciation and Amortization		(76,465)		(58,132)
	\$	68,221	\$	83,328

#### NOTE 3 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets were available for the following programs at:

	June 30,			
	2010		2009	
Climate Change	\$	223,417	\$	305,409
Chemicals IPEN Secretariat		273,697 -		295,148 119,685
Biodiversity and Wildlife		29,082		37,547
Trade and Sustainable Development International Financial Institutions		18,753 223,601		227,540 61,094
Human Rights		70,460		150,861
Law and Communities		129,129		96,782
Emerging Opportunities Fund General and Administrative		20,000 6,500		<u>-</u>
	\$	994,639	\$	1,294,066

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2010 AND 2009

#### NOTE 3 – TEMPORARILY RESTRICTED NET ASSETS (Continued)

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose. Purpose restrictions accomplished are as follows during the years ended:

	June 30,			
	2010		2009	
Climate Change	\$	543,222	\$	460,057
Chemicals		649,656		432,562
IPEN Secretariat		246,822		723,155
Biodiversity and Wildlife		8,465		17,295
Trade and Sustainable Development		296,087		667,473
International Financial Institutions		296,879		224,410
Human Rights		127,885		38,109
Law and Communities		85,853		29,630
Other Programs		149,205		16,676
General and Administrative		37,515		65,761
	\$	2,441,589	\$	2,675,128

#### NOTE 4 - OFFICE SPACE

In January of 2008, CIEL entered into a lease for office space in Washington, D.C., which expires July 2017. Base monthly rental payments are \$19,543 for the first year, and increase approximately 2.5 percent per year. As an incentive, the landlord abated the first two months of rent expense. The effects of the abated rent and scheduled rent increases are being recognized by CIEL on a straight-line basis over the life of the lease. The unrecognized portion of the abated rent and the rent increases are reflected as deferred rent expense (a liability) on the accompanying financial statements. CIEL reimburses the landlord for its share of operating costs and real estate taxes in excess of a base amount. Future minimum lease payments are as follows:

Year Ending June 30,		
2011	\$	246,891
2012	·	253,650
2013		266,620
2014		273,258
2015		280,077
Thereafter		606,414
	\$	1,926,910

CIEL also leases office space under separate month-to-month lease agreements in Geneva, Switzerland, and Berkeley, California.

The total cost of office space for the years ended June 30, 2010 and 2009, was \$289,117 and \$292,450, respectively.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2010 AND 2009

#### NOTE 4 – OFFICE SPACE (Continued)

During 2010, CIEL entered into a lease agreement with an unaffiliated organization to sublease space through March 31, 2011, after which the lease will continue on a month-to-month basis. During 2009, two of CIEL's three tenants terminated their subleases with CIEL. The remaining sublease is a month-to-month lease, which was terminated during 2010. Total sublease revenue received for the years ended June 30, 2010 and 2009, was \$15,732 and \$58,560, respectively, which is included in other income on the statements of activities and change in net assets.

#### NOTE 5 - RETIREMENT PLAN

CIEL sponsors a money purchase, defined contribution retirement plan. All employees who have attained the age of 18 are eligible to participate after completing six months of service. The plan year is July 1 to June 30, and the required annual employer contribution is 5 percent of the total compensation paid to eligible employees. The contribution is allocated between eligible employees on the basis of their compensation. CIEL's pension contribution for the years ended June 30, 2010 and 2009, was \$63,606 and \$59,773, respectively.

#### NOTE 6 - CONTRIBUTED SERVICES

CIEL's primary form of contributed services is from legal interns. Where a measure of such services is estimable, CIEL has calculated such donated services as an item of both revenue and expense. For the years ended June 30, 2010 and 2009, CIEL received \$183,456 and \$192,895, respectively, in donated services which were included in contributions revenue and program and supporting services on the accompanying statements of activities and change in net assets.

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